



**AAS in Medical Office Technology to
BAAS in Health Occupations**

Recommended 4-Year Course Sequence
2024-2025 Catalog



FRESHMAN YEAR

| Fall | | | | Spring | | | |
|------|----------|-----------|--------------------------------|--------|----------|-----------|-----------------------------------|
| CTC | UT Tyler | Title | Hours | CTC | UT Tyler | Title | Hours |
| | | POFT 1329 | Beginning Keyboarding | | | POFI 2301 | Word Processing |
| | | POFI 1301 | Computer Applications I | | | POFI 1349 | Spreadsheets |
| | | POFT 1301 | Business English | | | POFM 1302 | Medical Software Applications |
| | | HITT 1305 | Medical Terminology I | | | HITT 1301 | Health Data Content and Structure |
| | | POFM 1317 | Medical Administrative Support | | | ENGL 1301 | Composition I |
| | | MATH 1332 | Contemporary Mathematics | | | | |
| | | | 18 | | | | 15 |

SOPHOMORE YEAR

| Fall | | | | Spring | | | |
|------|----------|-----------|--|--------|----------|------------------------|--|
| CTC | UT Tyler | Title | Hours | CTC | UT Tyler | Title | Hours |
| | | POFT 1325 | Business Math Using Technology | | | SPCH 1315 or SPCH 1321 | Public Speaking or Business and Professional Communication |
| | | POFT 2312 | Business Correspondence and Communications | | | | Humanities/Fine Arts Selection |
| | | HITT 1303 | Medical Term II | | | | Social/Behavioral Science Selection |
| | | POFM 1327 | Medical Insurance | | | | HITT/MDCA/MRMT/POFI/POFM/P OFT Selection |
| | | | POFI/POFM/POFT Internship Selection | | | | Life and Physical Science |
| | | | 15 | | | | 16 |

SUMMER

| Summer Session I | | | | Summer Session II | | | |
|------------------|----------|-----------|--------------------|-------------------|----------|-----------|---------------|
| CTC | UT Tyler | Title | Hours | CTC | UT Tyler | Title | Hours |
| | | HIST 1301 | US History I | | | HIST 1302 | US History II |
| | | GOVT 2305 | Federal Government | | | | |
| | | | 6 | | | | 3 |

JUNIOR YEAR

| Fall | | | | Spring (7-Week) Session I | | | |
|------|----------|-----------|---------------------------------|---------------------------|----------|-----------|------------------------------|
| CTC | UT Tyler | Title | Hours | CTC | UT Tyler | Title | Hours |
| | | | Life and Physical Science | | | ALHS 4306 | Health Care Delivery Systems |
| | | | Language Philosophy and Culture | | | ALHS 3370 | Health and Wellness |
| | | | Core Component Area | | | | |
| | | GOVT 2306 | Texas Government | | | | |
| | | | 14 | | | | 9 |

SENIOR YEAR

| Fall (7-Week) Session I | | | | Spring (7-Week) Session I | | | |
|--------------------------|----------|-----------|--------------------------------|----------------------------|----------|-----------|---|
| CTC | UT Tyler | Title | Hours | CTC | UT Tyler | Title | Hours |
| | | ALHS 3352 | Consumer Health | | | PHIL 3344 | Ethical Leadership |
| | | CMST 4350 | Communication in the Workplace | | | PSYC 4345 | Addressing Pressing Problems in a Diverse World |
| | | | 3 | | | | 3 |
| Fall (7-Week) Session II | | | | Spring (7-Week) Session II | | | |
| CTC | UT Tyler | Title | Hours | CTC | UT Tyler | Title | Hours |
| | | PSYC 4311 | Abnormal Psychology | | | EDUC 4340 | Artificial Intelligence Tools in Society |
| | | PSYC 4353 | Developmental Psychology | | | MANA 4385 | Strategic Leadership |
| | | | 3 | | | | 3 |
| | | | 12 | | | | 12 |

| | |
|--|------------|
| Total Credit Hours at Central Texas College | 87 |
| Total Credit Hours at UT Tyler | 33 |
| Total Credit Hours | 120 |

Degree Includes: 42 hour core curriculum and 45 hours of electives
At least 30 hours must be completed in residence at UT Tyler, and at least 24 of the last 30 upper division hours must be in-residence