



# CAMPUS HOUSING APPLICATION FORM

## Personal Information

1. Name: \_\_\_\_\_ 2. Date: \_\_\_\_\_ 3. CTC ID: \_\_\_\_\_

4. Social Security #: \_\_\_\_\_ 5. Date of birth (MM/DD/YY): \_\_\_\_\_

6. Home address: \_\_\_\_\_

Street Address

\_\_\_\_\_  
City State, Zip Code Country

7. Home Phone: \_\_\_\_\_ 8. Cell Phone: \_\_\_\_\_

9. Email Address: \_\_\_\_\_ 10. Gender: Male \_\_\_\_\_ Female \_\_\_\_\_

11. Marital Status: Single \_\_\_\_\_ Married \_\_\_\_\_

12. Room Type: Double Occupancy \_\_\_\_\_

13. Major interest of study: \_\_\_\_\_ Single Occupancy \_\_\_\_\_  
(Area of Interest)

14. Semester of entry: \_\_\_\_\_

15. Attending: CTC \_\_\_\_\_ CTC Skills Center \_\_\_\_\_ Texas A&M University—Central Texas \_\_\_\_\_

16. First Time CTC Residential Student \_\_\_\_\_ Returning CTC Residential Student \_\_\_\_\_

17. Specify any special needs: \_\_\_\_\_

18. Are you currently or have you ever been in the foster care system? Yes \_\_\_\_\_ No \_\_\_\_\_

**In no way does your answer have any bearing on your acceptance into the Morton Hall. Your voluntary disclosure of this information simply allows us to provide you with helpful information and resources that are available to you.**

**19. All housing applicants must be a high school graduate or have obtained a GED by the time of move in into the Morton Hall.**

**20. A \$105.00 non-refundable application fee and a criminal background check is required. The receipt showing payment of the application fee must accompany each campus housing application. You can submit your application via email to [Residence.Hall@ctcd.edu](mailto:Residence.Hall@ctcd.edu).**

21. Students residing in Campus Housing are required to maintain **full-time status** throughout the duration of their residency. Full time status is **12 hours during Fall/Spring Semesters and 6 hours during the Summer semester.**

22. **All residential students** are required to complete a Release of Background Information (RBI) form with a front and back photo copy of a government picture ID to submit with this application. The RBI is attached at the end of this application.

23. **All residential students must** submit evidence of being immunized against Bacterial Meningitis, a minimum of **10 days prior** to residency to the Magnus Health Student Medical Record (SMR). For additional information, please contact Magnus Health at (877) 461-6831 or [service@magnushealthportal.com](mailto:service@magnushealthportal.com).

# Student Residence Hall Room & Board Plan (Per Semester)

Campus Housing students are required to purchase a five- day meal plan. The cost of the board does not include the intervals between the Spring, Summer, and Fall semesters or weekends, Thanksgiving, Winter Break, and Spring Break. You must pay Campus Housing room and board fees before moving into housing. **Payments must be made at the CTC Business Office.** For additional information regarding payments contact the Business Office at (254) 526-1217. **Please DO NOT send payments to Campus Housing. Fee plans effective Fall 2024 are as follows.**

Circle the one that applies to you.

## Fall & Spring Rates (per semester):

### A. Single-Occupancy Room - Semester Rates (16 weeks of classes)

Room and a Five-day board plan, including tax  
(15 meals, Monday through Friday) ..... \$3,600.00

### B. Double-Occupancy Room – Semester Rates (16 weeks of classes)

Room and a Five-day board plan, including tax  
(15 meals, Monday through Friday) ..... \$3,090.00

## Summer Rates:

### A. Single-Occupancy Room - Semester Rates (10 weeks of classes)

Room and a Five-day board plan, including tax  
(15 meals, Monday through Friday) ..... \$2,280.00

### B. Double-Occupancy Room – Semester Rates (10 weeks of classes)

Room and a Five-day board plan, including tax  
(16 meals, Monday through Friday) ..... \$2,080.00

## CATE CENTER, Monthly Board Plan for Skills Center only, Room and Board

**Plan, per month Single-Occupancy** - Room and Five-day meal plan, including tax  
(15 meals per week, Monday through Friday)..... \$990.00

**Plan, per month Double-Occupancy** - Room and Five-day meal plan, including tax  
(15 meals per week, Monday through Friday)..... \$875.00

\*Rent, room, and board rates are subject to change as approved by the Board of Trustees.

## The Following Information Is For Placement Only

Morton Hall staff will use your answers to these questions to select a compatible roommate for you. These questions have no bearing on your acceptance into Morton Hall. You will be placed with a roommate with or without completion of this portion of the application. Please indicate the type of person with whom you would like to room by answering these questions:

1. You consider yourself a: Night Person (Late to bed; late to rise) \_\_\_\_\_  
Morning Person (Early to bed; Early to rise) \_\_\_\_\_
2. Do you study? Morning \_\_\_\_\_ Afternoon \_\_\_\_\_ Night \_\_\_\_\_
3. When you meet new people, are you? Shy \_\_\_\_\_ or Outgoing \_\_\_\_\_
4. Do you keep your room?  
Neat (things always picked up)  
Fair (things generally picked up)  
Poor (only before room check)
5. Do you smoke? Yes \_\_\_\_\_ No \_\_\_\_\_ (Note: CTC is a smoke-free campus. Smoking is prohibited.)
6. Do you consider yourself: Optimistic \_\_\_\_\_ Pessimistic \_\_\_\_\_?
7. Briefly answer the following: Music you listen to: \_\_\_\_\_  
Sports you enjoy: \_\_\_\_\_  
Hobbies you enjoy: \_\_\_\_\_
8. Add any other information you believe is pertinent to matching you with a roommate, when choosing a double occupancy room. You may request a specific roommate. The requested roommate must also request you as a roommate when completing their application; otherwise the request cannot be guaranteed.

# Morton Hall Student Agreement

As a resident in college housing, I hereby authorize officials of Central Texas College to conduct a background investigation, if necessary, to confirm information provided on this application. I understand that falsification of information on this application may result in my denial of or eviction from Campus Housing. I have read and understand that the current rules of campus housing living are a part of the College Rules and Regulations, and I will abide by them. I also certify that I have read and fully understand the terms of Central Texas College, Campus Housing policies and payment of all fees.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**To process this application**, you **must** return the following to the housing office:

- (1) The signed campus housing application
- (2) The \$105.00 application fee payment receipt.
- (3) All payments are to be made at the Business Office. You may call at 254-526-1217

**If any of the above items are missing or any information on the application is incomplete and will not be processed.** Only after you have submitted all items above, will you be placed on the Campus Housing waiting list. Acceptance of documents and application fee does not guarantee assignment of a room.

Send all required documents to the following address:

Central Texas College  
**ATTN: Campus Housing**  
P.O. Box 1800  
Killeen, Texas 76540-1800

Central Texas College District does not discriminate in admission or access to, or treatment or employment in, its programs and activities on the basis of race, color, religion, national origin, gender, disability, age, or veteran status, genetic information, sexual orientation, or gender identity.